

AGENDA MANAGEMENT SHEET

Name of Committee	Children And Young People Overview And Scrutiny Committee
Date of Committee	8th September 2010
Report Title	Work Programme 2010-11
Summary	The Committee is asked to consider the items it would wish to include in its future work programme and any recommendations it would wish to make to the Overview and Scrutiny Board for task and finish groups.
For further information please contact:	Jane Pollard Democratic Services Manager Tel: 01926 412565 janepollard@warwickshire.gov.uk
Would the recommended decision be contrary to the Budget and Policy Framework?	No.
Background papers	None

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

Other Committees	<input type="checkbox"/>
Local Member(s)	<input checked="" type="checkbox"/> N/A
Other Elected Members	<input checked="" type="checkbox"/> Councillors: June Tandy, Carolyn Robbins, and Peter Balaam
Cabinet Member	<input checked="" type="checkbox"/> For information Councillor Heather Timms
Chief Executive	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/> Jane Pollard
Finance	<input type="checkbox"/>
Other Strategic Directors	<input checked="" type="checkbox"/> Marion Davis, Strategic Director of Children Young People and Families
District Councils	<input type="checkbox"/>

- Health Authority ☐
- Police ☐
- Other Bodies/Individuals ☒ Geoff King (CYPF), Bob Hooper (CYPF)

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee ☐
- To Council ☐
- To Cabinet ☐
- To an O & S Committee ☐
- To an Area Committee ☐
- Further Consultation ☐

Agenda No

Children and Young People Overview and Scrutiny Committee - 8th September 2010.

Work Programme 2010-11

Report of the Strategic Director Customers, Workforce and Governance

Recommendation

That the Committee

- (1) Considers the draft work programme at Appendix 1 and amends as appropriate.
- (2) that the Committee recommends any task and finish groups to the Board as appropriate

1. Introduction

- 1.1 On 29 June 2010 the Council agreed new arrangements for the overview and scrutiny function. It created an Overview and Scrutiny Board (a formal overview and scrutiny committee) with specific responsibility for the overall management of the overview and scrutiny work programme and in particular the commissioning and appointments (including their chairs) to task and finish groups to carry out specific reviews. Alongside the Board are 3 overview and scrutiny committees i.e. Adult Social Care and Health; Children and Young People and Communities. These committees will largely govern their own business and may suggest to the Board topics which may be suitable for task and finish groups. Under the new arrangements the new bodies will sit on a bi-monthly cycle and quarterly performance reports will in future go to the Audit and Standards Committee.
- 1.2 The Overview and Scrutiny Board will sit last in each bi-monthly cycle so that it can pick up any suggestions for task and finish groups from all the committees and commission task and finish groups where appropriate and resources permit. Committees should be prepared to prioritise their suggestions so that important issues are dealt with.

2. Draft Work Programme and Task and Finish Groups

- 2.1. Following discussion with the Chair and party spokespersons a draft work programme for the Committee is attached for the committee to consider (Appendix 1) and proposals for two proposed task and finish groups which the

Committee may wish to recommend to the next meeting of the Overview and Scrutiny Board on 5th October 2010. (Appendix 2). The criteria for choosing issues for review set out in the Overview and Scrutiny strategy are attached as Appendix 3.

- 2.2 The Chair and party spokespersons have also suggested that the Committee may wish to consider setting aside a day to hold a select committee to look at 'Educational Attainment/Achievement. The alternative would be to put forward a recommendation for a task and finish group to the Overview and Scrutiny Board. Whatever the methodology adopted the aim of any scrutiny should be to improve potential outcomes for people in Warwickshire. Therefore when considering any topic for scrutiny members should always ask themselves how a scrutiny review of the topic could add value.
- 2.3 The topic is obviously very broad and members need to consider what particular aspect(s) would most benefit from a scrutiny review. This would determine the list of invitees to any select committee.
- 2.4 For example Educational Attainment/Achievement can be broken down into age ranges i.e. Early Years Foundation: Primary or Secondary and or across the age range by themes e.g. educational inequalities, vulnerable groups (to be defined) etc.

3. Dates of Future Meetings

- 3.1 The proposed dates for future meetings of the Committee in the current financial year are

10am 20th October 2010
10am 8th December 2010
10am 2nd February 2011

DAVID CARTER
Strategic Director Customers,
Workforce and Governance

Shire Hall
Warwick

25 August 2010

Children and Young People Overview and Scrutiny Committee Work Programme for 2010-11

MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	REPORT TYPE				LINK TO CORPORATE PRIORITIES				Cross cutting themes/ LAA
			Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
8 th Sept 2010	Public Question Time			✓							
	Questions to the Portfolio Holder	Committee to put questions to the Portfolio Holder		✓							
	Overview of new ways of working for the CYPF Directorate	Marion Davis - presentation				✓					
	Final Report of the Exclusions Task and Finish Group –Chair Cllr Robbins	To consider the report and recommendations from the Exclusions Task and Finish Group	✓		✓	✓	High				
	Final Report of the Safeguarding Task and Finish Group –Chair Cllr Ross	To consider the report and recommendations from the Safeguarding Task and Finish Group	✓			✓	High				
	Work Programme	To consider the future work programme of the Committee and any proposed task and finish groups									

			REPORT TYPE				LINK TO CORPORATE PRIORITIES				Cross cutting themes/ LAA
MEETING DATE	ITEM AND RESPONSIBLE OFFICER	OBJECTIVE OF SCRUTINY	Performance Management	Holding Executive to Account	Policy Review/Development	Overview	Raising Levels of Educational Attainment	Maximising independence for older people and adults with disabilities.	Pursuing a Sustainable Environment and Economy	Protecting the Community and making Warwickshire a safer place to live	Cross cutting themes/ LAA
20 th October 2010	Free School Meals	Report requested at the meeting on 01-12-09.	✓				High				Narrowing the Gaps
	Warwickshire, Solihull, Coventry Total Place Pilot	To review the outcomes of the total place pilot and proposals for the future in relation to place based budgeting.		✓	✓	✓	High				
8 th Dec 2010	Questions to the Portfolio Holder	Committee to put questions to the Portfolio Holder		✓			High				
	Scrutiny of Bullying	12 month update requested by Members at the meeting on 01-12-09 (Rachel Evans) to include cyber bullying	✓				Med				
2 nd February 2011											
Proposal for Task and Finish Group	Post 16 Transport	To overview the implementation and implications of changes to Post 16 Transport and proposals for the future funding of the service.	✓	✓	✓		High				Narrowing the Gaps
Proposal for Task and Finish Group	Warwickshire Pupil Reintegration Unit (PRU)	To review whether the Warwickshire Pupil Reintegration Unit secures value for money in the light of the recent Ofsted report.	✓	✓	✓		High				Narrowing the Gaps

Proposed Scrutiny Review Outline

Review Topic (Name of review)	Warwickshire Pupil Reintegration Unit
Panel/Working Group etc – Members	TBA
Key Officer Contact	TBA
Relevant Portfolio Holder(s)	Councillor Heather Timms
Relevant Corporate/LAA Priorities/Targets	Raising educational attainment and improving the lives of children, young people and families
Timing Issues	Start Select Committee meeting in November/December 2010
Type of Review	Select committee style
Resource Estimate	This review if commissioned is likely to take somewhere between 1-2 months to complete the review i.e. up to having an agreed final report ready for submission to committee,. A provisional estimate of scrutiny officer support is between 90 to 120 hours or 15 -20 days depending on the actual methodology used by the review. This assumes a review planning meeting, select committee, follow up meeting to develop conclusions and recommendations, includes arrangements for meetings, research time, liaison and contact with witnesses and write up of evidence and the final report.
Rationale (Key issues and/or reason for doing the review)	<ul style="list-style-type: none"> ➤ To review whether the Warwickshire Pupil Reintegration Unit secures value for money in the light of the recent Ofsted report which has assessed the service as inadequate. Warwickshire County Council currently spends around £4M per annum on the PRU, considerably more than other shire counties. ➤ To review whether the PRU is making progress towards providing pupils at the PRU with their entitlement and a proper educational experience, neither of which they are currently receiving, ➤ To review whether the PRU is making progress towards re-integrating pupils successfully into mainstream schooling more quickly than in recent years.
Objectives of Review (Specify exactly what the review should achieve)	<ul style="list-style-type: none"> ➤ Understanding why the Ofsted has rated the PRU as inadequate and how the money has been spent. ➤ What plans/actions have/are being made to address the issues raised by the Ofsted report and are they robust enough? ➤ Are there other service models which could provide a better educational experience for 'PRU pupils' and at the same time secure better value for money in the future?

<p>Scope of the Topic (What is specifically to be included/excluded)</p>	<p><u>Include</u> The following is included in the scope of the review:</p> <ul style="list-style-type: none"> • TBC <p><u>Excluded</u> The following falls outside the scope of the review:</p> <ul style="list-style-type: none"> • TBC
<p>Indicators of Success – Outputs (What factors would tell you what a good review should look like?)</p>	<ul style="list-style-type: none"> • Recommendations accepted and implemented to deliver improvements •
<p>Indicators of Success – Outcomes (What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p>	<ul style="list-style-type: none"> • Recognisable improvements in the provision of services • More cost effective model of service delivery • Reassure public/promote confidence
<p>Other Work Being Undertaken (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)</p>	

Proposed Scrutiny Review Outline

Review Topic (Name of review)	Post 16 Transport
Panel/Working Group etc – Members	TBA
Key Officer Contact	TBA
Relevant Portfolio Holder(s)	Cllr Heather Timms
Relevant Corporate/LAA Priorities/Targets	Raising educational attainment and improving the lives of children, young people and families
Timing Issues	Start no earlier than January 2011 to take account of issues arising from the Government Spending Review
Type of Review	Select committee style
Resource Estimate	This review if commissioned is likely to take somewhere between 1-2 months to complete the review i.e. up to having an agreed final report ready for submission to committee,. A provisional estimate of scrutiny officer support is between 90 to 120 hours or 15 -20 days depending on the actual methodology used by the review. This assumes a review planning meeting, select committee, meeting to develop conclusions and recommendations, includes arrangements for meetings, research time, liaison and contact with witnesses and write up of evidence and the final report.
Rationale (Key issues and/or reason for doing the review)	The medium term savings plan agreed as part of the 2010/11 revenue budget resolutions assumes savings over 3 years of £1.3M [£379000 in 2010/11, £550,000 in 2011/12 and £371,000 in 2012/13]. The Children Young People and families OSC received a report on 23 June 2010 on the policy changes necessary to achieve the savings target. Concern was expressed about the impact on the education and achievement of children and young people, particularly in rural areas, and the consequent impact on providers. The focus of the review is to assess the impact of the changes already made, whether further changes would be required to respond to the Spending Review and the potential impact on the education and achievement of children and young people.

<p>Objectives of Review (Specify exactly what the review should achieve)</p>	<ul style="list-style-type: none"> ➤ Have the proposed changes to Post 16 Transport been implemented ➤ Are further changes proposed ➤ Identify any impact of changes already made on the attainment/education children and young people ➤ Whether the proposed savings agreed as part of the 2010/11 budget are on track ➤ Consider proposals for the future funding of the service. ➤ What are the options for achieving any savings targets ➤ How do the options impact on the education and attainment of children and young people ➤ Assess the implications and impact of any future service changes
<p>Scope of the Topic (What is specifically to be included/excluded)</p>	<p><u>Include</u> The following is included in the scope of the review:</p> <ul style="list-style-type: none"> • TBC <p><u>Excluded</u> The following falls outside the scope of the review:</p> <ul style="list-style-type: none"> • TBC
<p>Indicators of Success – Outputs (What factors would tell you what a good review should look like?)</p>	<ul style="list-style-type: none"> • Recommendations accepted and implemented •
<p>Indicators of Success – Outcomes (What are the potential outcomes of the review e.g. service improvements, policy change, etc?)</p>	<ul style="list-style-type: none"> • Savings targets achieved • No discernable adverse impact on the education and attainment of children and young people.
<p>Other Work Being Undertaken (What other work is currently being undertaken in relation to this topic, and any appropriate timescales and deadlines for that work)</p>	

The Council's overview and scrutiny strategy identifies the following as relevant when considering topics for scrutiny reviews

- Does this issue have a potential impact for significant section(s) of the population?
- Is it a matter of general public concern?
- Is the issue to be reviewed a key deliverable of a strategic and/or partnership plan?
- Is it a key performance area where the Council needs to improve?
- Is there a legislative requirement to undertake the review?

Secondly to ensure that reviews add value/ make a difference

- Are there adequate resources available to do the activity well?
- Is the overview and scrutiny activity timely?
- Is there a clear objective for scrutinising this topic?
- Is there evidence to support the need for overview and scrutiny?
- What are the likely benefits to the council and its customers?
- Are we likely to achieve a desired outcome?
- What are the potential risks

Reasons to reject Items for overview and scrutiny might include

- An issue is being examined elsewhere - e.g. by the cabinet, working group, officer group, other body
- An issue was dealt with less than 2 years ago
- New legislation or guidance is expected within the next year
- There is no scope for overview and scrutiny to add value/ make a difference

Children and Young People Overview and Scrutiny Committee Work Programme for 2010-11

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Briefing Notes	Lead Portfolio Holder CY&F	Key challenges for the next 12 months for 1 September 2010									
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